



Faculdade de Letras

Academic Writing Course Schedule and Program (LET063)

Face-to-face meetings: Tuesday

Professor: Vivian Margutti

Class	Dates	Content Description	Notes
March			
01-02	6	Introduction to the course and Wikispace.	Biodata.
03-04	8	Research on collaborative work. Write summaries.	Online
05-06	13	Collaborative work: Round table.	
07-08	15	Revision and rewriting of summaries.	Online
09-10	20	Writing an argumentative essay.	
11-12	22	Writing an argumentative essay.	Online
13-14	27	Effective PPT presentations. Peer editing of essays.	
15-16	29	Collaborative work: preparing for oral presentations	Online

April			
17-18	03	Group presentation of slides (20 mins)	
	05		Holiday
19-20	10	Group presentation of slides (20 mins)	
21-22	12	Online debate based on guided studies	Online
23-24	17	Model Papers: getting started.	
25-26	19	Write a letter of intentions.	Online
27-28	24	Walking to your sources.	
29-30	26	Post selected references on Wiki page – ABNT style.	Online

May			
	01		Holiday
31-32	03	Talking to the experts: write summaries	Online
33-34	08	What is your point of view?	
35-36	10	Write a thesis statement and 10 topic sentences	Online
37-38	15	Cooking the ingredients	
39-40	17	Start writing	Online
41-42	22	Writing paragraphs	
43-44	24	Writing the paper	Online
45-46	29	Writing the conclusion	
47-48	31	Concluding the papers	Online

June			
49-50	05	Revising the text. Consider ABNT style.	
	07		Holiday
51-52	12	Creating and revising PPT slides	
53-54	14	Preparing for presentations	Online
55-56	19	Eating the dish: Oral presentations	
57-58	21	Preparing for presentations	Online
59-60	26	Eating the dish: Oral presentations	
	28	Sharing: self and course evaluation	In-class

July			
	05	Exame Especial	